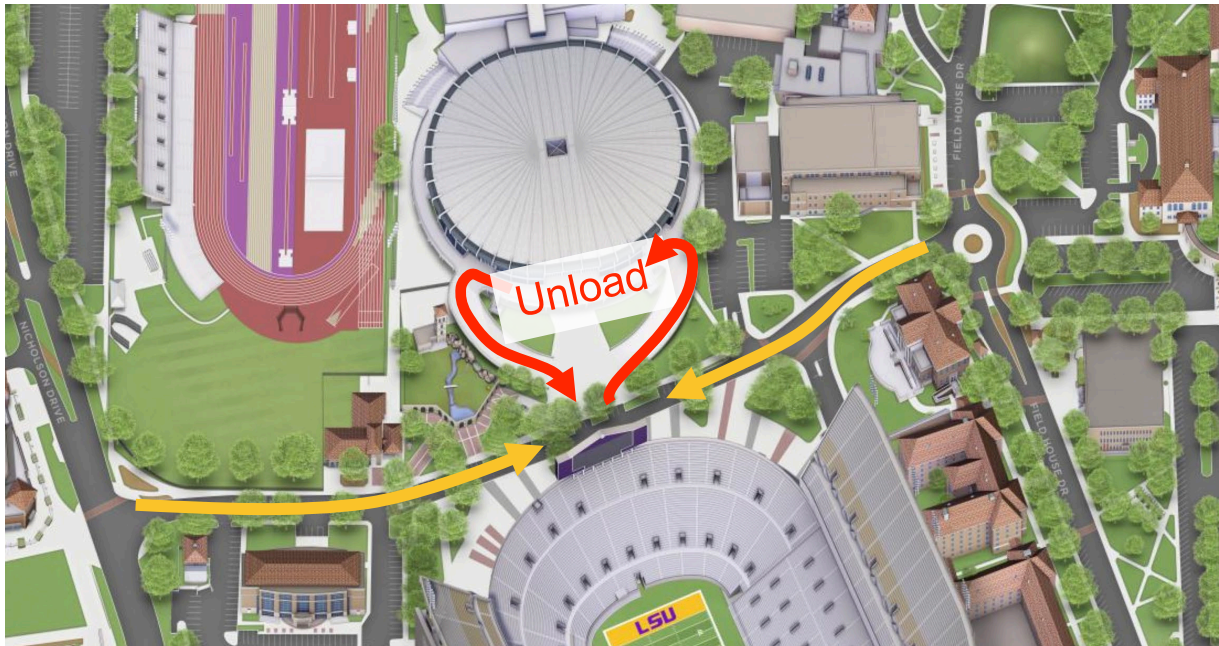


OCEAN COMMOTION INDOOR EXHIBITOR UNLOADING AND PARKING

Wednesday, October 25, 2023

Thank you for volunteering to be an exhibitor at this year's Ocean Commotion. This event is not possible without you, and we appreciate the time and energy you put into this day. Below is some information to help you arrive and plan your day.

PROCEDURE FOR EXHIBITOR UNLOADING: Unloading and loading will occur on the south side of the Pete Maravich Assembly Center (PMAC) off North Stadium Drive



- Follow directions to the PMAC entrance off North Stadium Drive.
- If you are stopped at one of the gate houses, let them know you are just dropping off supplies for Ocean Commotion. You can show this document as verification.
- Check-in with a staff member wearing a yellow safety vest. They have your exhibit number.
- You will be directed up the right-side ramp to unload. Traffic will be **one-way only**.
- You will not be able to drive your vehicle to your exhibit area. Volunteers will help unload and move your equipment to your exhibit. Ramp space is limited. Please be considerate of other exhibitors. Remove your vehicle immediately after unloading.
- Use the directions below to drive to Tiger Park (Lot 406). There should be an attendant.
- Take the shuttle or walk and return to set up your exhibit.
- Ramps will reopen (again, one-way) **only when all students** have left the area **about 1:45**.

DIRECTIONS TO EXHIBITOR PARKING AREA FROM THE PMAC

- Leaving the PMAC **turn right** back onto **North Stadium Drive**.
- At the light, **turn left** onto **Nicholson Drive**.
- Follow Nicholson Drive to the first light (football stadium on your left) and **turn right** onto **Skip Bertman Drive**.
- Continue down Skip Bertman, pass the railroad tracks and the athletic center.
- **Turn left** into the **406 Tiger Park Lot**. There should be an Ocean Commotion sign.
- We will have shuttles running to and from the PMAC from 7:30-8:30 am and 1:30-2:30 pm.

PROTOCOLS FOR THE DAY

Exhibits: Ocean Commotion is a one-day education event with many exhibits on coastal issues. Exhibits are set up both in the PMAC and outside near the bus arrivals in the Bernie Moore Lot.

Exhibitor Arrival: Exhibitors can either drop off supplies the evening before **on October 24 from 4:30 – 6 pm** (indoor exhibitors only) or the day of on **October 25 from 7 am – 8 am**. Those using the ramp to drop off supplies in the PMAC will need to remove their vehicles by 8 am to make way for students.

Check-in: You can check in one of three places to get your exhibit number:

- PMAC Traffic Attendant (October 25 – indoor or outdoor)
- Volunteer Table at Portal C (indoor exhibitors only)
- Registration Table in Bernie Moore Parking Lot (outdoor exhibitors only)

Student Arrival and Session Times: Schools come through the PMAC in two sessions. All groups should be chaperoned, and all adults should be wearing wristbands. If you observe unchaperoned students, please let someone from Sea Grant know. All Sea Grant staff will be wearing the black Ocean Commotion shirts to make them easier to identify.

- Session I: Begins at 8:45 am and ends at 10:45 am
- Session II: Begins at 11:30 am and ends at 1:30 pm

Outdoor exhibitors can anticipate higher attendance at the beginning and end of the sessions, as schools travel to and from the PMAC. Many students will be looking through your exhibits before their actual session starts as check-in begins as early as 8 am (Session I) and 11 am (Session II).

Indoor exhibits will be stationed around the concourse of the PMAC. We attempt to space out school groups during each session but be prepared for inevitably bunches of students. Try to maintain a path in the center for other groups to pass.

T-shirts: If you have not done so, please let Vanessa van Heerden (vanheerden1@lsu.edu) know sizes and quantities. Upon arrival, you should find t-shirts for your presenters on the table at your booth. If you need to exchange a t-shirt, go to the Volunteer Table near Portal C.

Meals: Food will be provided, both at breakfast (7:30 – 8:30 am) and at lunch (10:45 – 11:30). For indoor presenters, food will be available near the entrance by Portal C. For outdoor presenters, food will be brought out and distributed at the registration table in the Bernie Moore lot.

Parking: Indoor exhibitors needing parking on campus have been reserved spaces in 406 Tiger Park Lot. Directions are provided above. There should be both a sign there and a parking officer. Parking is by permit only. Parking is limited, please carpool if you can. If you need extra parking passes, contact Vanessa (225.276.2324). Vehicles without LSU parking permits or parked in illegal areas will be ticketed and towed (University policy). Shuttles will be available.

Rain Event: Ocean Commotion happens rain or shine. In the event of rain, outdoor exhibitors can set-up in one of two places: (1) on the ground floor under the PMAC by the entrance which is protected from rain or (2) under the tents on the upper level of the PMAC. Option 2 limits the set-up time as this is also where traffic comes through.

Packing Up: The ramp will reopen at 1:45 pm once all students have exited.

